

ENVIRONMENTAL REVIEW WORKSHEET

Grantee: _____ **Grant Number:** ____/____ (____)

Project Name and Location: _____

Person Conducting Review: _____

Title: _____ **Date:** ____/____/____

Instructions

This Environmental Review Worksheet can assist in meeting the Environmental Assessment responsibilities. Completion of this Worksheet or an equivalent is a requirement. This format can serve as a guide for conducting the review, organizing and maintaining an adequate record of that process, and identifying the procedural requirements involved in the process.

The descriptions, evaluations, etc. that are called for should be done on separate sheets and attached as part of the records.

BE SURE TO PLACE A COPY IN THE ENVIRONMENTAL REVIEW FILES FOR THIS PROJECT.

Project Description

Give a brief description of existing environmental conditions and trends. Consider what would be likely to occur if the proposed activities were not to be undertaken.

ENVIRONMENTAL REVIEW WORKSHEET

	Yes	No
Are all of the proposed activities in compliance with local ordinances and standards?	[]	[]
Are all of the proposed activities in compliance with applicable State and Federal legislation and regulations?	[]	[]
Is the proposed activity supportive of local and regional comprehensive plans?	[]	[]
Have the residents of the area which will be affected by the proposed activity been made aware of the proposal?	[]	[]
Based on the best available information, is there actual or potential controversy on environmental issues?	[]	[]
If yes, describe the nature and the degree of the controversy.		

ENVIRONMENTAL CHECKLIST

Instructions

The environmental factors on the following three pages should be rated using the scale shown at the bottom of each page. Evaluate the interaction between each project and the environmental factors.

Two columns are provided:

- In the first column, rate the actual or potential impact of the project on the indicated environmental factor.
- In the second column, rate the impact of the existing and prospective environmental factors on the project.

Discuss all impacts; both beneficial and negative:

- All major adverse impacts must be evaluated in terms of tradeoffs to be made between environmental concerns and the community's need for the project.
- Assess the significance of impacts in terms of the magnitude of impact, and the importance of the impact in the context of local/regional/State goals and concerns.

Describe and evaluate possible modifications to any of the proposed activities that are identified as having adverse impacts on the environment.

Consider provisions which could be added to enhance environmental quality and methods that would reduce the potential adverse environmental impacts.

Describe and evaluate alternatives to the proposed activities that could eliminate or minimize environmental impacts or enhance environmental quality.

Compare the costs and benefits of the alternatives and discuss why they should be adopted or rejected.

Describe the conditions and safeguards which should be implemented in order to protect or enhance environmental quality, or minimize adverse environmental impacts if this project is undertaken.

ENVIRONMENTAL CHECKLIST - ENVIRONMENTAL FACTORS

Physical Factors	The effect of the Project on the Environment	The effect of the Environment on the Project
Unique geologic features on or near site	[]	[]
Valuable geologic resources within one mile of site	[]	[]
Slope stability	[]	[]
Depth to impermeable layers	[]	[]
Subsidence	[]	[]
Consolidation (geologic)	[]	[]
Foundation conditions	[]	[]
Rock and soil stability	[]	[]
Soil plasticity	[]	[]
Frost susceptibility	[]	[]
Erosion/sedimentation	[]	[]
Soil permeability	[]	[]
Abandoned, active, or planned sanitary land fill	[]	[]
Wetlands	[]	[]
Open streams and lakes	[]	[]
Hydrologic balance	[]	[]
Aquifer yield	[]	[]
Drainage	[]	[]
Flooding/floodplain standards	[]	[]
Air quality	[]	[]
Water quality	[]	[]
Ground water	[]	[]
Surface water	[]	[]
Energy resources	[]	[]
Natural hazards	[]	[]

Rating Scale

0 No Impacts

1 Beneficial Impacts

2 Minor Adverse Impacts. Impacts that can be easily mitigated with minimal extra expense or delay in project implementation.

3 Moderate Adverse Impacts. Impacts that can be mitigated through the use of special measures that may add reasonable extra costs to the project or result in short delay of project implementation.

4 Major Adverse Impacts. Impacts that cannot be mitigated or that would require extensive costly techniques that might result in extensive delays of project implementation.

N/A Not Applicable

ENVIRONMENTAL CHECKLIST - ENVIRONMENTAL FACTORS

	The effect of the Project on the Environment	The effect of the Environment on the Project
Biological Factors		
Unique or endangered species	[]	[]
Natural/fragile area	[]	[]
Plant/animal community and diversity	[]	[]
Nutrient cycling	[]	[]
Special climatic conditions	[]	[]
Service Delivery Factors		
Education facilities	[]	[]
Employment	[]	[]
Commercial facilities	[]	[]
Health care/social services	[]	[]
Water supply	[]	[]
Sanitary sewage disposal	[]	[]
Storm sewer system	[]	[]
Solid waste disposal	[]	[]
Other utilities	[]	[]
Police and fire protection	[]	[]
Parks/playgrounds/open space	[]	[]
Other recreation facilities	[]	[]
Public transportation	[]	[]
Cultural facilities	[]	[]
Site hazards	[]	[]

Rating Scale

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N/A Not Applicable

ENVIRONMENTAL CHECKLIST - ENVIRONMENTAL FACTORS

	The effect of the Project on the Environment	The effect of the Environment on the Project
Service Delivery Factors (continued)		
Structural safety	[]	[]
Safety (materials)	[]	[]
Circulation patterns	[]	[]
Road safety and design/paved access	[]	[]
Radio and TV reception	[]	[]

Special Factors

Noise from airports, railroads, major roads, industrial sources, and other sources	[]	[]
Vibration	[]	[]
Odor	[]	[]
Light	[]	[]
Temperature (per HUD's Minimum Property Standards)	[]	[]
Social fabric and community structures of the neighborhood	[]	[]
Physical character of neighborhood	[]	[]
Crime levels	[]	[]
Aesthetic compatibility	[]	[]
Displacement of persons or families	[]	[]
Other (specify)		
_____	[]	[]
_____	[]	[]
_____	[]	[]
_____	[]	[]

Rating Scale

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N/A Not Applicable

FINDINGS

Based on the information derived from the review and evaluation of the environmental factors contained in the Worksheet Checklist and supporting documentation, one of the following findings is possible. Indicate which by placing a check in the appropriate box. Briefly summarize the basis for the finding.

- Finding of No Significant Impact (FONSI)

The proposed is **not an action which may significantly affect** the quality of the human environment. No Environmental Impact Statement is required. Notice of No Significant Impact has been published and disseminated with a true copy enclosed.

The Finding is based on the following:

- Finding of Significant Impact (FSI)

The proposed activity **may significantly affect** the quality of the human environment. An Environmental Impact Statement is required.

The Finding is based on the following:

- The proposed activity should not be undertaken. Even after appropriate modifications to the proposal, there exist **unacceptable environmental impacts** which are unavoidable.

The Finding is based on the following:

FINDINGS

Public Hearings

If public hearings were held, please complete this section:

Date: ___/___/___ Time _____ Place _____

Date: ___/___/___ Time _____ Place _____

Date: ___/___/___ Time _____ Place _____

Certification

I hereby certify that I have read this Environmental Review. I find the information contained herein to be accurate to the best of my knowledge and I agree with the Finding indicated herein.

Certifying Officer:

Signature

Title

Date: ___/___/___