

# VHFA Board of Commissioners Meeting Agenda

Monday, December 6, 2021 – 9:00 a.m.

SEE INSTRUCTIONS FOR ATTENDING ELECTRONICALLY ON THE NEXT PAGE.

<i>Topic</i>	<i>Est Start Time*</i>	<i>Leader</i>	<i>Method</i>
<b>Meeting Start</b>	9:00 am		
Confirmation of Publication of Notice of Meeting and Agenda		Demas	
Confirmation of Agenda Order		Leavitt	
Review and Approve October 25 Minutes	9:05 am		Enclosure
Public Comment			
2022 Board Meeting Calendar			Enclosure
<b>Consent Item</b>			
SF Mortgage Revenue Bond Authorization	9:10 am		Enclosure
MF Bond Authorization			Enclosure
Increase in TD Direct Purchase Line			Enclosure
Health Reimbursement Plan Amendment			Enclosure
403(b) Plan Amendment			Enclosure
<b>Community Development</b>			
CHT Presentation Re Services	9:15 am	Leonard	Presentation
Zephyr Place, Williston (Tax-Exempt Construction and Permanent Loans and Bond Tax Credits)	9:35 am	Roush	Enclosure
New Avenue, St. Johnsbury (Increase of Permanent Loan Amount)	9:45 am	Roush	Enclosure
<b>Staff Report</b>	10:00 am	Collins	Enclosure
<b>Public Finance Energy Collaborative</b>	10:15 am	Collins	
<b>Strategic Plan Update</b>	10:30 am	Leonard	Enclosure
<b>White Paper on the State of Development in VT</b>	10:50 am	Leonard	Enclosure
<b>Finance:</b>			
FY 2022 Q1 Financial Review	11:15 am	Flannery	Enclosure
Confirmation the Minutes have been kept and will be posted as required		Demas	
<b>Adjournment</b>	11:30 am		

\*Times are estimates only.



# VHFA Board of Commissioners Meetings via Zoom

*December 6, 2021 – 9:00 a.m..*

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The physical location for VHFA Board’s Meeting on December 6, 2021 for statutory purposes will be the VHFA Board Room at 164 St. Paul St., Burlington VT; however, in light of the COVID 19 emergency access will be provided through a combined video/phone system on Zoom (see connection information below). If you have the capability you will be able to see and hear other meeting participants almost as though you were in a room together. If you lack video capacity or a stable internet connection there will be the ability to dial in as well. The Board, staff and the public may all choose the form of connection that works best for them:

Join Zoom Meeting

<https://zoom.us/j/99932307155>

Meeting ID: 999 3230 7155

Dial by your location

+1 646 558 8656 US (New York)

Meeting ID: 999 3230 7155

Find your local number: <https://zoom.us/u/abhYcWmWJt>

## Technical assistance and training available

We recommend that any first time Zoom users watch this short video on joining a meeting:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

VHFA’s IT team is available to help with any set-up questions or concerns ahead of the meeting. Please contact Dave Chien at [dchien@vhfa.org](mailto:dchien@vhfa.org) to request technical assistance.

## During the meeting

All phones and computer access to the meeting should be muted at all times when the speaker has not been recognized by the VHFA Board Chair. The moderator of the web meeting will be muting microphones as needed. To mute your microphone via computer or mobile device, click the “Mute” icon in the bottom left corner of your screen.

Once in the meeting, you can change between “speaker view” where the person speaking takes up much of your screen with a few others showing at the top, and “gallery view” where you can see up to 25 people at a time on your screen. If you have any technical difficulties during the meeting please call Dave Chien at 802-652-3401.