

VHFA Board Meeting Agenda

Monday, March 30, 2020

VHFA Board of Commissioners Meeting

SEE INSTRUCTIONS FOR ATTENDING ELECTRONICALLY ON THE NEXT PAGE.

9:30 a.m.

<i>Topic</i>	<i>Est Start Time*</i>	<i>Leader</i>	<i>Method</i>
Board Meeting Start	9:30 am		
Confirmation of Publication of Notice of Meeting and Agenda		Demas	
Confirmation of Agenda Order		Stuart-Buckley	
Review and Approval of February 3, 2020 Minutes			Enclosure
Public Comment			
Consent Agenda			
• Renewal of TD Working Line and TD Construction Line	9:35 am	Flannery	Enclosure
• Revision of HR Committee Charter		Demas	Enclosure
COVID 19 Update	9:40 am	Collins	Discussion
Finance			
• VCF Loan Facility	10:15 am	Flannery	Enclosure
Community Development			
• Tax Credit Investment & Housing Data	10:30 am	Black-Plumeau	Enclosure
• 2020 Tax Credit Allocations 9% "Allocated" Credits- 223 East Allen St. – Winooski Bellows Falls Garage – Rockingham Fox Run Apartments – Berlin Champlain Islands Sr. Housing – South Hero Lincoln Place – Rutland Red Clover II – Brattleboro Stuart Avenue – Colchester Village Center Apartmetns – Morristown Wentworth II - Hartford	10:45 am	Leonard/Slade/ Roush/Schrecker	Enclosure
• Staff Recommendation and Board Authorization	Noon	Leonard	Enclosure
Confirmation the Minutes have been kept and will be posted as required		Demas	
Adjournment	1:00 pm		

VHFA Board Meeting via Zoom

March 30, 2020

The physical location for VHFA's Board Meeting on March 30th for statutory purposes will be the VHFA Board Room at 164 St. Paul St., Burlington VT; however, in light of the COVID 19 emergency access will be provided through a combined video/phone system. If you have the capability you will be able to see and hear other meeting participants almost as though you were in a room together. If you lack video capacity or a stable internet connection there will be the ability to dial in as well. The Board, staff and the public may all choose the form of connection that works best for them:

From a laptop or home computer

To access the meeting with video and sound from a laptop or home computer, click this link --

<https://zoom.us/j/600957724> -- and you should be able to access the video meeting via a web browser without downloading any software. Even if you don't have a webcam, you can still use this method of access to hear the meeting.

From a mobile device

To access the meeting with video and sound from a mobile device (cell phone, tablet, iPad), it is recommended you download the Zoom app from your device's app store and enter the meeting code of 600-957-724. It **does not** appear that it's possible to access the web link above without downloading the Zoom app.

From a phone

If you do not have access to a camera, speaker and microphone, or lack stable bandwidth for a video meeting, you may simply **dial** 1-646-558-8656 from any phone. The **meeting code** is 600-957-724#. There is **no participant code** so press # when prompted for the participant code.

If there is any problem with connecting through that number, there are other phone numbers you could also dial using the same meeting code.

- 1-312-626-6799
- 1-253-215-8782
- 1-301-715-8592
- 1-346-248-7799
- 1-669-900-9128

If you dial any of these numbers the meeting code is always the same:
600-957-724#.

Technical assistance and training available

We recommend that any first time Zoom users watch this short video on joining a meeting:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

VHFA's IT team is available to help with any set-up questions or concerns ahead of the meeting. Please contact Dave Chien at dchien@vhfa.org to request technical assistance. We can practice a test connection this week prior to the meeting.

The Zoom Meeting for Monday's Board Meeting will begin at 9:00am, which is 30 minutes ahead of our start time in hopes of allowing first-time users to have time to settle in. If you are familiar with Zoom and do not need more time to settle in, please feel free to arrive closer to the meeting's 9:30am start time.

During the meeting

All phones and computer access to the meeting should be muted at all times when the speaker has not been recognized by the VHFA Board Chair. The moderator of the web meeting will be muting microphones as needed. To mute your microphone via computer or mobile device, click the "Mute" icon in the bottom left corner of your screen.

Once in the meeting, you can change between "speaker view" where the person speaking takes up much of your screen with a few others showing at the top, and "gallery view" where you can see up to 25 people at a time on your screen. If you have any technical difficulties during the meeting please call Dave Chien at 802-652-3401.