

# VHFA Board of Commissioners Meeting Agenda

*Monday, June 22, 2020 – 9:00 a.m.*

*SEE INSTRUCTIONS FOR ATTENDING ELECTRONICALLY ON THE NEXT PAGE.*

<i>Topic</i>	<i>Est Start Time*</i>	<i>Leader</i>	<i>Method</i>
<b>Committee Meeting Start</b>	9:00 am		
Confirmation of Publication of Notice of Meeting and Agenda		Demas	
Confirmation of Agenda Order		Stuart-Buckley	
Review and Approval of May 11, 2020 Minutes			Enclosure
<b>Consent Agenda</b>			
Single Family income and purchase price limits	9:10 am	Santerre	Enclosure
<b>Staff Report</b>	9:15 am	Collins	Enclosure
<b>FY2021 Budget Presentation</b>	9:30 am	Flannery	Enclosure
<b>Community Development</b>			
Whitney Hill Homestead – Construction Loan/Bond Credits	10:00 am	Schrecker	Enclosure
Pre-Development Loan Program	10:15 am	Leonard, Schrecker	Enclosure
<b>Executive Session – Employee Performance</b>	10:45 am		
Confirmation the Minutes have been kept and will be posted as required		Demas	
<b>Adjournment</b>	11:00 am		
<b>FYI Attachment</b>			
COVID 19 Risk Management Review			

\*Times are estimates only.

# VHFA Board of Commissioners Meeting via Zoom

*June 22, 2020*

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The physical location for VHFA Board's Meeting on June 22, 2020 for statutory purposes will be the VHFA Board Room at 164 St. Paul St., Burlington VT; however, in light of the COVID 19 emergency access will be provided through a combined video/phone system. If you have the capability you will be able to see and hear other meeting participants almost as though you were in a room together. If you lack video capacity or a stable internet connection there will be the ability to dial in as well. The Board, staff and the public may all choose the form of connection that works best for them:

## From a laptop or home computer

To access the meeting with video and sound from a laptop or home computer, click this link -- <https://us02web.zoom.us/j/84848805533> -- and you should be able to access the video meeting via a web browser without downloading any software. Even if you don't have a webcam, you can still use this method of access to hear the meeting.

## From a mobile device

To access the meeting with video and sound from a mobile device (cell phone, tablet, iPad), it is recommended you download the Zoom app from your device's app store and enter the meeting code of 848 4880 5533. It **does not** appear that it's possible to access the web link above without downloading the Zoom app.

## From a phone

If you do not have access to a camera, speaker and microphone, or lack stable bandwidth for a video meeting, you may simply **dial** 1-646-558-8656 from any phone. Then 848 4880 5533#. There is **no participant code** so press # when prompted for the participant code.

If there is any problem with connecting through that number, there are other phone numbers you could also dial using the same meeting code.

- 1-312-626-6799
- 1-253-215-8782
- 1-301-715-8592
- 1-346-248-7799
- 1-669-900-9128

If you dial any of these numbers  
the meeting code is always:  
848 4880 5533#

## Technical assistance and training available

We recommend that any first time Zoom users watch this short video on joining a meeting:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

VHFA's IT team is available to help with any set-up questions or concerns ahead of the meeting. Please contact Dave Chien at [dchien@vhfa.org](mailto:dchien@vhfa.org) to request technical assistance. We can practice a test connection this week prior to the meeting.

## During the meeting

All phones and computer access to the meeting should be muted at all times when the speaker has not been recognized by the VHFA Board Chair. The moderator of the web meeting will be muting microphones as needed. To mute your microphone via computer or mobile device, click the “Mute” icon in the bottom left corner of your screen.

Once in the meeting, you can change between “speaker view” where the person speaking takes up much of your screen with a few others showing at the top, and “gallery view” where you can see up to 25 people at a time on your screen. If you have any technical difficulties during the meeting please call Dave Chien at 802-652-3401.